

Leonardo dos Santos Garrido

Portfolio Online <http://www.leonardogarrido.com.br>
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Brazilian, married, born in 1987.
223/15 Wentworth Street, Manly NSW 2095

Objective

- To establish a challenging career in the IT area, where I can make the most of my skills, knowledge and experience and also be in a position in which I am able to make a valuable contribution to the employer.

Skills

- Good communication skills, creative, dynamic, self-starter, hard-working, fast learner and constantly searching for self-development.
- Advanced knowledge of Internet Explorer, Firefox, Chrome and all Microsoft Office Tools such as Word, Outlook, Excel, Access and PowerPoint.
- Advanced knowledge of Photoshop and Dreamweaver and Intermediate knowledge of CorelDraw, Flash, Fireworks and Illustrator.
- Programming Language knowledge XHTML, CSS (Tableless), JavaScript (intermediate), Actionscript (basic), Php (basic) and Sql Server (basic).
- Experienced in developing internet projects like websites, hotspots and portals, e-mail marketing and newsletters.

Exchange Program

Australian College of English – Sydney, Australia (2008)

- Power English course

Education

Presbyterian Mackenzie University – São Paulo, Brazil (2009 – 2010)

- Post Graduation in Project Management

FIAP – São Paulo, Brazil (2006 – 2008)

- Graduation in System for Internet

Language

- English: Intermediate reading, writing and conversation.
- Portuguese: Fluent reading, writing and conversation.
- Spanish: Intermediate reading, writing and conversation.

Volunteer work

Boas Novas Baptist Church

- Leader of the Multimedia team.
- Children caretaker.

Professional experience

TV1 Communication e Marketing (Oct/09 – Feb/11)

Web designer / Promoted to Project Manager in 2010

- Development of new projects of websites, hotspots and portals.
- Responsible for a team with eight subordinates, which was elected the best team of the company in 2010.
- Responsible for the management of the company's most important clients (Vale do Rio Doce and Banco do Brasil).

TV1 Communication e Marketing (Nov/07 – Sep/08)

Web designer

- Development of new projects of websites, hotspots and portals to costumers like Mantecorp, Guaraná Antártica, Brasil Telecom, Boticário and others.

iThink (Jul/07 – Oct/07)

Web designer

- Development and maintenance of websites, hotspots, portais and emails marketing of costumers like Telefônica, Honda, Advertiser Central (IG), Hospital Paulistano and others.

On Solution (May/06 – Jul/07)

Intern / Web designer

- Development and maintenance of hotspots and emails marketing of Petrobras.

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